****

**ชั้นความลับ (ถ้ามี)**

**หนังสือประทับตรา**

*ตรามหาวิทยาลัยห่างจากขอบกระดาษ ๑.๕ ซม.*

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*สูง ๔ ซม.*

**ชั้นความเร็ว (ถ้ามี)**

ที่ อว ๘๒........./

*1 Enter + Before 6 pt*

ถึง

*1 Enter + Before 6 pt*

(ข้อความ) .................................................................................................................................

 *2.5 ซม.*

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*3 ซม.*

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*2 ซม.*

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**มหาวิทยาลัยทักษิณ**

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*1 Enter + Before 12 pt*

 (ตรามหาวิทยาลัย)

 (วัน เดือน ปี)

 *(ลงชื่อย่อกำกับตรา)*

*4 Enter*

ชื่อส่วนงาน/หน่วยงาน

โทร. xx xxxx xxxx

โทรสาร x xxxx xxxx

ไปรษณีย์อิเล็กทรอนิกส์ : (ถ้ามี)

**ชั้นความลับ (ถ้ามี)**